



August, 2011

Dear Student:

Please accept this letter as an invitation to apply for service on the Newport Beach Youth Council.

The City of Newport Beach Youth Council was established as a means of providing a direct line of communication between the City's high school age youth and the Newport Beach City Council. The Council will act in an advisory capacity with respect to community affairs and activities that affect youth.

One of the main goals of the Council is to connect Newport Beach teens to their community. Youth Council members are expected to be involved the planning, organization and implementation of events such as Youth Government Day and Recreation special events.

The anticipated time commitment will include nine Monday evening meetings from October through June. In addition to these meetings, the Youth Council may schedule committee meetings and require members to attend events and activities related to their responsibilities. The City and the School District are not responsible for providing transportation to meetings, events or activities.

Enclosed are application materials in hopes that you will apply for the 2011-12 Council. The application deadline is September 23, 2011. Please contact me at 949-644-3150 or e-mail me at jharmon@newportbeachca.gov, if you have any questions.

Sincerely,

Jonathon Harmon
Recreation Supervisor

City of Newport Beach

Youth Council 2011-2012

APPLICATION FOR APPOINTMENT

NAME _____ GRADE _____ PHONE _____ SCHOOL _____

ADDRESS _____ CITY _____ ZIP _____

E-mail _____

1. Please list any previous leadership, volunteer, and/or community service experience.

2. Please list any extracurricular student activities you plan on participating in this year.

3. Please list two people who may be contacted regarding your qualifications. These may include teachers, counselors, administrators or employers.

Name: _____

Phone: _____

Title: _____

Name: _____

Phone: _____

Title: _____

4. Please describe how you believe Youth Council will benefit the Newport Beach Community.

5. What would you like to accomplish as a Youth Council member?

6. Please explain why you feel you should receive an appointment.

Return this form to City Hall no later than **Friday, September 23, 2011** to:

City of Newport Beach
Recreation Services
3300 Newport Blvd.
Newport Beach, CA 92663
Attn: Jonathon Harmon

For further information please call Jonathon Harmon, Recreation Supervisor, at (949) 644-3150. Applications can be faxed to (949) 644-3155 or e-mailed to me at jharmon@newportbeachca.gov

City of Newport Beach

Youth Council

QUALIFICATIONS AND SELECTION PROCESS

QUALIFICATIONS

1. Students in all high school grades are eligible.
2. At least a 2.5 grade point average for the previous year. Also maintenance of 2.5 grade point average for each quarter of the academic year.
3. Expected to be well spoken and serious about the program.
3. Ability to attend monthly meetings without absence.
4. Ability to complete required projects/tasks on time and attend Youth Council events.

SELECTION PROCESS

1. Completion of the required forms by both parent and student.
2. Counselor verification of each applicant's grade point average from the previous and current academic year (this will be done at the administrative level).
3. Qualified applicants will be selected by the City Staff Liaison.

City of Newport Beach

High School Youth Council 2011-12

PARENT CONSENT FORM

I, the undersigned parent/guardian, have reviewed the information provided regarding the Youth Council and grant permission for my daughter/son named below to apply for appointment. I understand the anticipated time commitment and grant permission for my daughter/son to attend the meetings, events and activities associated with the Youth Council should she/he be appointed. I further understand that the City and the School District are not responsible for providing transportation to meetings, events and activities.

By signing this I am committing to make attendance at Youth Council hosted events my priority and will attend the mandatory Youth Government Day and special events.

NAME OF STUDENT

PARENT/GUARDIAN SIGNATURE

DATE